

DATA PROTECTION STATEMENT

How we use your personal data



WHO WE ARE

The Saab Owners Club of Great Britain Limited (SOC) is a Motor Sports Association (MSA) Registered Club. Registered Office: Longview Central Road, Dearham, Maryport, Cumbria CA15 7ER. Reg No: 01189665.

SOC is a data controller and processor and in-line with General Data Protection Regulations (GDPR) we have put into place enhanced processes for the handling and safe storage of any personal data we hold for SOC members.

HOW THIS AFFECTS OUR MEMBERSHIP PROCESS

The process of SOC membership renewal and management is currently contracted to a third-party supplier, MYPEC Limited. MYPEC Limited manage and process our central membership database and are registered with the Information Commissioner's Office (ICO) as a data processor.

MYPEC's nominated Data Protection Officer can be reached by email at: membership@saabclub.co.uk

or by writing to their Registered Office:

MYPEC Limited, The Old Coach House, Campbell Street, Stanningley, Pudsey LS28 6DP.

YOUR RIGHTS AS A MEMBER OF THE SAAB OWNERS CLUB (SOC)

On our behalf, MYPEC Limited currently hold your personal information to maintain your membership of the SOC and ensure you continue to receive your copy of Saab Driver as a key member benefit. From 25 May 2018 you'll have new rights under GDPR which we are duty bound to inform you of. These are as follows:

- ✓ The right to be informed
- ✓ The right to access to data
- ✓ The right to rectification
- ✓ The right to erasure
- ✓ The right to restrict processing
- ✓ The right to portability
- ✓ The right to object

THIRD PARTY SUPPLIERS AND HOW THEY USE YOUR DATA

Your data is currently shared with our membership magazine distribution partner, HMCA Services who are registered with the Information Commissioner's Office (ICO) as a data processor. HMCA Services can be contacted by writing to their Registered Office: HMCA Services Limited, Beech Hall, 62 High Street, Knaresborough HG5 0EA.

HOW WE GATHER YOUR PERSONAL INFORMATION

As a member of SOC., you've actively volunteered certain personal information to us by post, email, at shows or over the telephone to ensure membership and receive your copy of Saab Driver magazine.

This includes information you give when interacting with us, for example when joining or renewing, placing an order, or communicating with us. For example:

- ✓ Personal details (name, date of birth, email, address, telephone, and so on) when you join as a member or supporter.
- ✓ Vehicle information (model, make, registration number).
- ✓ Financial information (payment information such as credit or debit card or direct debit details, and whether donations are gift-aided).

All personal data gathered is securely stored on our membership management database which itself is only ever accessed from dedicated, encrypted servers. Servers which hold your personal data are kept in a secure location and protected by End Point Security which comprises of Anti Virus, Anti Malware, Zero Point Exploits and Firewall. Each workstation is monitored for files that could potentially harm the workstation and are scanned before they are accessed.

HOW WE USE, TRANSFER AND SHARE PERSONAL DATA WE HOLD

Your personal details will only ever be used by:

The Saab Owners Club Limited and their officers and directors to provide you with the products and services pertaining to your membership.

MYPEC Limited to manage and maintain your membership.

HMCA Services Limited to distribute your copy of Saab Driver six times per year.

KEEPING PERSONAL INFORMATION

We keep your personal information securely for as long as we need to for the purposes of maintaining your membership and ensuring you receive all the benefits associated with it. If your membership to SOC lapses or you exercise your right to cancel, we will continue to securely hold your data for a period of one year to make it easier for you to re-join.

In line with GDPR we will periodically review the length of this period to ensure we are not keeping your data any longer than we need to.

YOUR CONSENT

Where you have given us consent to use your personal information, you have the right to withdraw it at any time.

SAAB
OWNERS CLUB GB

